#### INVITATION

## (according to article 26 paragraph 2b of Law 2190/1920)

Of the shareholders of the Société Anonyme legal entity named "PROFILE SOCIETE COMMERCIAL AND INDUSTRIAL INFORMATICS SOCIETE ANONYME"

With the distinctive name "PROFILE SYSTEMS & SOFTWARE S.A.",

To the Annual General Shareholders Meeting

General Commercial Registry 122141660000

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In accordance with the provisions of the law and the Company's Articles of Association, the Board of Directors of the company "PROFILE SOCIETE COMMERCIAL AND INDUSTRIAL INFORMATICS SOCIETE ANONYME" with the distinctive name "PROFILE SYSTEMS & SOFTWARE S.A.", (called henceforth "the Company"), invites the Shareholders of the Company to the Annual General Meeting to be held at 12:00 on Friday 11 May 2018 at the company's premises located in Nea Smyrni, Attica (199, Syngrou Avenue) to discuss and take decisions on the following agenda:

## **Agenda of the Annual General Shareholders Meeting**

<u>Topic 1:</u> Submission and approval of the Separate and Consolidated financial statements for the fiscal year 2017 (01.01.2017-31.12.2017) as well as the Annual Report for the same period. <u>Topic 2:</u> Submission and approval of the Annual Report of the Board of Directors and of the relevant independent auditor reports of the Separate and Consolidated financial statements

for the fiscal year 2017 (01.01.2017-31.12.2017).

<u>Topic 3:</u> Approval of the appropriation of the results for the financial year 2017 (01.01.2017 - 31.12.2017) and approval of distribution of dividend of the aforementioned accounting period.

<u>Topic 4:</u> Discharge of the Members of the Board of Directors and of the Statutory Auditor from any relevant liability or compensation deriving from the exercise of their duties during fiscal year 2017 (01.01.2017-31.12.2017).

<u>Topic 5:</u> Election of one (1) Regular and one (1) Substitute Statutory Auditor, members of the Body of Chartered Auditors Accountants, for the audit of the annual and 6m period financial statements (Separate and Consolidated) of the fiscal year 2018 (01.01.2018-31.12.2018) and determination of their fees.

<u>Topic 6:</u> Approval of the compensation of the members of the Board of Directors in 2017 (01.01.2017-31.12.2017) and preapproval of their compensation for 2018.

<u>Topic 7:</u> Grant of approval-permission to the members of the Board of Directors and the company's management team to participate in Executive Committee Meetings or to the

Management of other companies of the Group, that aim to serve the same or similar objectives according to article 23 paragraph 1 of Law 2190/1920.

<u>Topic 8:</u> Approval of own shares purchase through the Athens Stock Exchange according to article 16 of Law 2190/1920, as it is in force until today and provision of the respective authorization to proceed.

<u>Topic 9:</u> Provision of authorization given to the Board of Directors of the Company to initiate a program to distribute shares to the members of the Board of Directors, Management and Company's employees and to the associate companies with the "option" structure to acquire shares according to the provision of article 13 paragraph 14 of Law 2190/1920 as it is in force until today.

**Topic 10:** Provision of power to the Board of Directors of the Company to increase the company's share capital according to the provisions of article 13 paragraph 1, subsection b and c of Law 2190/1920, in total or partially for the next five (5) years.

<u>Topic 11:</u> The Issue of common bonds (loans), according to the provisions of Law 3156/2003, amounted up to twenty million (20,000,000.00) Euros, with private placement, and authorization to the Board of Directors of the Company for the provision of the special terms of issuance and distribution of these bonds and for the execution of the respective actions.

**Topic 12:** Amendment of article 19 paragraph 1 of the Company's Articles of association.

**Topic 13:** Various announcements.

In the event that the quorum required by law is not achieved for the above agenda, the Board of Directors hereby invites the Shareholders of the Company to a 1<sup>st</sup> Repeat General Meeting on **Friday 25 May 2018 at 17:00** at the same venue with the same agenda.

According to articles 26 paragraphs 2b and 28a of Law 2190/1920 as it is in force after their amendment by the article 3 of Law 3884/2010, the company informs the shareholders the following:

## A. PARTICIPATION AND VOTING RIGHT

Each ordinary share is entitled to one (1) vote. Any person appearing as a shareholder of the Company in the registry of the Dematerialized Securities System ("DSS") managed by the Athens Stock Exchange (ATHEX) has the right to participate in the Annual General Meeting. Proof of qualification should exist on <u>06.05.2018 ("Record Date")</u>, that is on the start of the fifth (5<sup>th</sup>) day prior to the Annual General Meeting of 11.05.2018, and either the respective registry verification or the electronic certification related to the shareholder status must be submitted to the Company until **08.05.2018** at the latest, that is the third (3<sup>rd</sup>) day prior to the General Meeting.

For the Repeat General Meeting, shareholders status should be valid on **21.05.2018** (registration deadline for the Repeatable Annual General Meeting) which is the forth (4<sup>th</sup>)

day prior to and the 1<sup>st</sup> Repeat General Meeting the Annual General Meeting and the respective registry verification or the electronic certification related to the shareholder status must be submitted to the Company until **22.05.2018** at the latest, that is the third (3<sup>rd</sup>) day prior to the aforementioned General Meeting.

Only those who qualify as shareholders on the Record Date are entitled to participate and vote in the Annual General Meeting. In case that a shareholder does not comply with the provisions of the article 28a of Law 2190/1920, he participates only after General Meeting' approval.

The exercise of the above rights (participation and vote) does not entail pledging of shares or any other similar process, restricting the possibility of sale and transfer of shares during the period between the record date and the Annual General Meeting.

## **B. SHAREHOLDERS MINORITY RIGHTS**

According to article 39 paragraphs 2, 2a, 4, and 5 of Law 2190/1920, the shareholders have the following rights:

- (a) At the request of shareholders representing 1/20 of the paid-up share capital, the Board of Directors of the Company is obliged to include in the General Meeting Agenda additional items, provided that the relevant request is communicated to the Board by 26.04.2018 which is at least fifteen (15) days before the General Meeting.
  - The request for an additional item on the agenda must be accompanied by a justification or a draft resolution to be adopted in the General Meeting and the revised agenda is made available in the same manner as the initial agenda on **28.04.2018 which is thirteen (13) days before the General Meeting** and at the same time, it is made available to the shareholders on the Company's website, together with the justification or the draft resolution that had been submitted by the shareholders in line with article 27 paragraph 3 of Law 2190/1920.
- (b) At the request of shareholders representing 1/20 of the paid-up share capital, the Board of Directors of the Company makes available to shareholders according to the article 27 paragraph 3 of the Law 2190/1920 no later than <u>05.05.2018 which is six (6) days prior to date of the General Meeting</u>, the draft resolutions for the items included in the initial or revised agenda, if the relevant request is communicated to the Board of Directors by <u>04.05.2018 which is seven (7) days before the General Meeting.</u>
- (c) Following a request of any shareholder submitted to the Company by <u>05.05.2018 that is</u> at least five (5) full days before the date of the General Meeting, the Board of Directors is obliged to provide to the General Meeting the requested specific information on the Company's affairs, to the extent that this information is useful for the actual assessment of the items on the agenda. The Board of Directors may respond to shareholder's requests which are related to the same content. In addition, the Board of Directors may

refuse to provide such information on reasonable grounds that the respective information is available online (on the Company's website) especially in the form of FAQ.

(d) Following a request of shareholders representing (1/5) of the paid-up share capital, submitted to the Company by <u>05.05.2018</u>, that is at least five (5) full days before the <u>General Meeting</u>, the Board of Directors of the Company is obliged to provide to the General Meeting information on the course of the corporate affairs and the state of the Company's assets. The Board of Directors may refuse to provide such information on reasonable grounds which must be recorded in the minutes. In addition, at the request of shareholders representing one twentieth (1/20) of the paid-up share capital, the Board of Directors of the Company is obliged to provide to the General Meeting information on the amount that has been paid to every member of the Board of Directors or the Company's Directors as well as any other benefit may have been given to these persons for whatever reason or contract with them, over the past 2 years.

The same deadlines are applied to any exercise of shareholders minority rights in Repeated Annual General Shareholders Meeting.

In all the above aforementioned cases the shareholders are obliged to verify their shareholder status, as well as the number of the shares they own and the exercise of the respective rights. Verification of the shareholder status can be provided in any legal way and based on information obtained through the direct electronic link of the Company.

# C. PROCEDURE FOR VOTING BY PROXY

Shareholders may participate in the General Meeting and may either vote in person or by proxy holders. Each shareholder may appoint up to three (3) proxy holders. Legal entities may participate in the General Meeting by appointing up to three (3) individuals as proxy holders. However, if a shareholder has shares of the Company held in more than one securities account, the above limitation shall not prevent the shareholder from appointing a separate proxy holder for each of the securities account, where shares are held. A proxy holder, acting on behalf of several shareholders, may cast votes differently in respect of shares held by each shareholder represented.

The proxy holder is obliged to disclose to the Company, before the commencement of the General Meeting, any event which might be useful to the shareholders in assessing the risk of the proxy holder pursuing any interest other than the interest of the represented shareholder. A conflict of interest within this context may in particular arise where the proxy holder:

- (a) is a controlling shareholder of the Company, or is another entity controlled by such shareholder;
- (b) Is a member of the Board of Directors or of the management of the Company, or of a controlling shareholder or another entity controlled by the controlling shareholder;
- (c) is an employee or an auditor of the Company, or of a controlling shareholder or an entity controlled by such shareholder;

(d) is a spouse or relative (1st degree) with an individual referred to in points (a) until (c).

The appointment and the revocation of the appointment of a proxy holder shall be made in writing and shall be served to the Company following the same procedure, at least three (3) days, prior the General Meeting.

The proxy form will be available to the shareholders in electronic form on the website of the Company (<a href="www.profile.gr">www.profile.gr</a>). These forms completed and signed by the shareholder must be submitted to the Company's Shareholders Registry Department: 199, Syngrou Avenue, Nea Smyrni, Athens or is sent by fax to +30 210 9301222, at least three (3) days prior to the General Meeting.

The shareholders are requested to verify the successful dispatch of the form and receipt thereof by the Company The entitled shareholder is required to ensure the successful submission of the form of the representative to the company by calling during working days and hours on the phone number +30 210 9301200.

#### D. AVAILABLE DOCUMENTS

The draft resolutions of each item of the agenda and the related documents as described in article 27 paragraph 3 of Law 2190/1920 are available in hardcopy at the company's premises (199, Syngrou Avenue, Nea Smyrni Athens Attica)

#### E. AVAILABLE INFORMATION

Information of the article 27 paragraph 3 in points (c) and (d) of Law 2190/1920 are available in electronic form on the Company's website <a href="https://www.profile.gr">www.profile.gr</a>.

Nea Smyrni, Athens, 18 April 2018
The Board of Directors